



Bronze	Silver	Gold	<input type="checkbox"/> Gold A <input type="checkbox"/> Gold B (H/J Only) <input type="checkbox"/> Gold C (H/J only)	Platinum Contact EC Office	<b>FOR OFFICE USE: X</b> Competition Number: _____ Date Received: _____ Date Acknowledged: _____
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<b>Competition Name:</b>			Prize Money:		
Start Date:		End Date:			
Competition Location & Address:					
Competition Website:					
Competition Phone #:					
# of Rings:		Will there be online entries:		Yes	No
Competition Venue confirmed:		Yes	No		

**EC Modification Form to advise EC/PTSO of all additional changes**

<b>Discipline/Breed:</b>		
<b>Divisions Offered:</b>		

(see list of options in Information Package. For Dressage identify highest test level of regular tests)

**From the Competition Administration Policy (CAP 2016)**

3.4. "Licencing will be withheld from any annual competition that has been identified by the PTSO and /or the National Discipline Committee and / or the Breed Sport Committee or their designates as having outstanding issues. Such outstanding issues may be financial, safety or failure to comply with the Equine Canada Results Input Policy (see 6.4) or any other issues that may be deemed prejudicial to the best interest of the sport."

"Equine Canada licensed competitions are granted, on the condition, that licensed competitions will follow the Rules of EC, the CAP policy, and any other procedures or timelines set forth by Equine Canada or the National Discipline/ Breed Sport Committee and its designates"

**Please ensure that all information is complete and signed by the EC Sport Licence holder accepting responsibility for the conduct of the competition – for information see Competition Administration Policy (CAP) 5.1.2**

**Individual to act in the capacity of competition manager or competition organizer to accept responsibility for the conduct of the competition**

<b>Competition Manager/Organizer:</b>					
Sport Lic #:		Email:			
Address:					
City:		Province:		Postal Code:	
Phone #:		Fax #:			
<b>Competition Contact:</b>					
(name of person to whom all correspondence will be sent)					
Email:					
Address:					
City:		Province:		Postal Code:	
Phone #:		Fax #:			
<b>Competition Approval Package sent to:</b>					

Application forms for a competition with outstanding issues from a previous year will not be approved for licence.

**Competition Applications must be received a minimum of 2 months prior to the competition date. Late fees will apply as per EC Schedule of fees.**

*For use in SASKATCHEWAN:*

**Bronze, Silver or Bronze/Silver applications and B, S Guest Card requests send to Saskatchewan Horse Federation, with all fees payable to SHF. Gold, Bronze/Gold, Silver/Gold, Eventing, Driving and Vaulting competition applications and all G, B/G, S/G, E, D and V Guest Card request to be sent to Equine Canada, with fees payable to EC.**

Organizers of EC sanctioned competitions are reminded that copies of the EC Rule Books (Section A and any applicable discipline Rule Books) must be available from the competition secretary in accordance with A502.2. Rule books can be downloaded for free or ordered from [www.equinecanada.ca](http://www.equinecanada.ca)

## COMPETITION OFFICIALS

**JUDGE (S)** – Credentials (EC, USEF, FEI, Other), Divisions. If more space is necessary please add an additional sheet.

Name	Credentials	Divisions		Name	Credentials	Divisions

If an official is not working the ENTIRE competition please note dates or times involved.

**COURSE DESIGNER (S)**

Name	Credentials	Divisions		Name	Credentials	Divisions

**GUEST CARDS - \$30/each**

Name of Official to be Guest carded	Credentials	For the following Divisions

**STEWARDS (S)/ TECHNICAL DELEGATE (S)**

Name	Credentials	Divisions		Name	Credentials	Divisions

**GROUND JURY** (Must be completed for Eventing)

President	Member	Member

**VETERINARIAN/EMERGENCY SERVICES & MEDIC**

Veterinarian Name	Telephone	Medic/Emergency Services	Telephone
Email: _____		Email: _____	

### DECLARATION

This is to certify that the rules of Equine Canada & the Equine Canada Competition Administration Policy will govern all classes at the above named competition and that the prize monies at this competition are: \$ \_\_\_\_\_, and is within the limits of a \_\_\_\_\_ (SEE DISCIPLINE CHART in the EC Competition Information Package ) competition as per the current EC competition structure and the competition license fee is \$ \_\_\_\_\_ (see Information package – section 3: Competition Licensing Fees) I agree to abide by the Rules of Equine Canada and to comply with the conditions outlined in the Competitions Administration Policy (CAP). I understand that failure to meet these conditions may subject the competition to penalty under the provisions of CAP and /or withholding of sanctioning of all future competition date applications

**Signature (Competition Manager/Organizer):** \_\_\_\_\_

**Date:** \_\_\_\_\_

**METHOD OF PAYMENT:**  Visa     MasterCard     Cheque     Money Order

Make cheques payable to: **SHF** (Silver, Bronze) or **Equine Canada** (Gold, Bronze/Gold, Silver/Gold, Eventing, Driving and Vaulting). For payment of Guest Cards; see foot note.

NAME ON CARD: \_\_\_\_\_

CARD NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EXPIRY DATE: \_\_\_\_ / \_\_\_\_    CSV#: \_\_\_\_

\_\_\_\_\_  
CARDHOLDER'S SIGNATURE

Note: No postdated cheques or email transfers accepted.

Cheque enclosed.

I authorize the following amount to be charged to my credit card:

Licensing Fees: \$ \_\_\_\_\_    Guest Cards: \$ \_\_\_\_\_

Total Amount: \_\_\_\_\_



## Bronze Competition Organizers: Sale of Bronze Sport Licences at Competitions

Organizers of Equine Canada sanctioned competitions at the Bronze level, or containing Bronze divisions have the opportunity to sell 2016 Equine Canada Bronze sport license at their competition(s) to individuals who cannot provide proof of current and valid Equine Canada Sport Licence. The Bronze Sport License Kit program is being offered again in 2016.

1. Competition organizers are not required to sell Bronze Sport Licences at their competition. However, the Bronze Sport Licence Kit replaces Temporary Sport Licences at Bronze competitions, and Bronze competitions **may not sell Temporary Sport Licences to their participants**. A competition organizer who chooses not to sell Bronze Sport Licences at their competition may not accept entries from prospective competitors who cannot provide proof of current and valid EC Sport Licence, OR must provide a computer with internet access to permit the competitor to purchase/renew their EC Sport Licence at [www.equinecanada.ca](http://www.equinecanada.ca).
2. The Bronze Sport License Kit application form includes a tear-off bottom portion.
3. All Bronze Sport Licences sold must be completed in full and must be signed by the competitor and must be submitted to Equine Canada with payment, attached to the Competition Master Report Form.
4. Bronze Sport Licence Kits are not to be automatically shipped to Bronze competitions; instead they will be available on request on the Competition Application Form (see page 1), from the Equine Canada competitions department, or available for download at <http://ecompetitions.equinecanada.ca>

Information about selling Bronze Sport Licences at your Bronze competition will be sent to you as part of the Bronze Sport Licence kit. For more information please contact the Equine Canada competitions department at [competitions@equinecanada.ca](mailto:competitions@equinecanada.ca) or 1-866-282-8395 x 118.

### Documents Required for Approval:

- Competition Application Form
- Prize list and Entry form
- Prize list approval (required for all competitions with a steward or TD)
- Insurance certificate
- Competition licensing Fee (according to the table, based on Prize money offered)
- Guest card fees (if applicable)

Please refer to the schedule of fines and penalties for document submission deadlines.

Documents available on the EC website.

[http://equinecanada.ca/index.php?option=com\\_content&view=section&id=59&Itemid=700&lang=en](http://equinecanada.ca/index.php?option=com_content&view=section&id=59&Itemid=700&lang=en)

### Contact Details:

#### Equine Canada Competitions Department

Email: [competitions@equinecanada.ca](mailto:competitions@equinecanada.ca)

Phone: 1-613-287-1515 ext. 118 or 117

Fax: 1-888-713-3315

[www.equinecanada.ca](http://www.equinecanada.ca)

#### Saskatchewan Horse Federation

Email: [kyliedahlstrom@saskhorse.ca](mailto:kyliedahlstrom@saskhorse.ca)

Phone: 1-306-780-9490

Fax: 1-306-525-4009

[www.saskhorse.ca](http://www.saskhorse.ca)