



**MINUTES OF SHF 2018 ANNUAL GENERAL MEETING**  
**Saturday, March 17, 2018**  
**Travelodge Convention Centre, Regina, SK**

Registered Voters: As per the attached list

Staff: Audrey Price - Executive Director Pam Duckworth - Office Manager  
Laurel Golemba - Technical Director Averil Parsons – Competitions/Administrator  
Leanne Wesdyk – Communications/Administrator Recording Secretary – Marilyn Pollock

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All members were invited to lunch which was followed with presentations by Jason Pollock, CEO Livestock Services of Saskatchewan Corporation and CSR Jodi Osberg, Capri Agriculture Insurance.

**1. Call To Order**

President Shirley Brodsky called the meeting to order at 1:50 p.m.  
The Board of Directors and staff were introduced and a welcome extended to all members and guests in attendance.

**2. Executive Director Remarks**

Audrey Price noted that she has been with SHF one year today. She has enjoyed working with the Board and staff and appreciates all the support given to her as she is learning about this industry. The coming year will be interesting developing a new strategic plan and implementing various changes in programming and organization.

2.1 Presentation of 2017 SHF Volunteer Recognition Award

Dr. Keith Anstead and Pat Jacobson were recognized for their volunteer commitment to the industry.

Dr. Anstead and Pat are founders of the Prairie Mentoring Centre for Therapeutic Riding Inc. Their commitment to therapeutic riding, provincial competitions, and development of new drivers is to be celebrated.

2.2 Presentation of Farm and Food Care Saskatchewan Equine Welfare Award of Distinction by Erwin Hanley, Chairman of Farm and Food Care Sask, to Nora Ridley. He remarked that this award was to recognize our youth between the ages of 13 and 25 years, who participate in the industry and their dedication to the care of their horses. Nora has been a role model for youth through her research in equine care, as well as the way she cares for her horse, barn area, and maintains and encourages responsible excellence in equine care in others.

**3. Establish Quorum**

In compliance with the Saskatchewan Non-Profit Act, a quorum is the members attending the meeting. SHF does not permit proxy voting. Therefore, quorum has been reached for this meeting.



#### 4. Approval of Agenda

**Motion** 20180317-M01 The agenda be approved as circulated. MSC  
Lorraine Beaudette/Gloria Kadlec

#### 5. Approval of Minutes

**Motion** 20180317-M02 The minutes for the Annual General Meeting held March 4, 2017 are approved as distributed. MSC Brenda Gilchrist/Ron Farrow

#### 6. Business Arising From Minutes

- a. Change all Equine Canada references to Equestrian Canada. *Completed.*
- b. SHF not implement any mandatory testing for SHF sanctioned events until government mandates regulatory needs for EIA. *Agreed.*
- c. Quorum be established for an AGM. *Complied at this meeting.*
- d. Votes for SHF AGM be weighted like Equestrian Canada. *The bylaws only allow for one vote for one member. The Act also does not allow for this process.*
- e. Introduce a four-tiered system at 2017 sanctioned events be effective immediately. *Implementation proceeded in 2017.*
- f. Process for making motions at the AGM - *All motions are to be submitted to the Administration by January 3 to ensure that any background required can be prepared for distribution and subsequent member consideration prior to the Annual meeting.*
- g. Electronic voting - *Not financially viable at this time.*
- h. Circulate biographies of nominees prior to AGM - *Biographies are on each table.*
- i. Relationship with CFIA - *There has been no direct contact with them in 2017. SHF continues to receive updates.*
- j. Mandatory testing for SHF events status. *This was addressed in b. above.*
- k. Six weeks advance notice for submission of motions - *Request sent to committee for review.*

#### 7. Report by the Chair

Chair Shirley Brodsky provided an overview of what the Board and staff have been doing since the last AGM.

- In March 2017, Audrey Price was hired as Executive Director and has been very busy since then.
- All the items from last AGM were reviewed and responses provided today.
- Over the year ideas and comments from members are sent to the Competition Review Committee and are addressed. The committee, chaired by Brenda Gilchrist, undertook the task to formulate recommendations which will be available later this year.
- Coaching files are being cleaned up and have a process for the future thanks to the committee and support by Laurel Golemba.
- The Officials committee has been working on a new upgrading program for existing officials and new officials have joined the program which is encouraging.
- Jim Sawatsky represents SHF on the Saskatchewan Agriculture Hall of Fame and Animal Protection Services Saskatchewan (APSS) committees.
- The entire Board is very busy representing our members on various committees and boards.
- November saw a new initiative by SHF at the Canadian Western Agribition. A one-hour event showcasing equestrian activities of various breeds opened the week-long show. As well, SHF was



an exhibitor in Agri-Ed, attendees were able to try different activities targeting education of our industry.

- The Saskatchewan Equine Expo held at Prairieland Ex was borne out of a small SHF committee seven years ago. We have had a lot of support from our industry and the show has served its purpose.
- In November over \$175,000 for grant funding was distributed to coaches, athletes, clubs, clinics and officials.
- December saw committee chairs challenged with compiling points and tabulating for the Heritage Cup.
- The Nomination and Bylaw committees were actively preparing for the upcoming bylaw review and elections.
- We have made a good start on policies to streamline work between the Board and staff.
- We introduced a four-point guideline to follow when making decisions. We measure our actions knowing that there is only so much money and resources when reviewing all requests.

The point is that whatever decisions are made by the Board we endeavour to leave the organization in a better place.

My sincere thanks to Audrey and staff for the fantastic job they do to keep everything moving. My very special thanks to all board members for your volunteer time, expertise and commitment to serve our members.

I hope 2018 is a time to celebrate everything that is unique, as well as what we have in common.

## 8. Financial Report

VP Finance, Al McKim reported that processes had been tweaked which improved timing of the audit completion and permitted the board to approve the draft statements with sufficient time to circulate the Audited Financial Statements to the members in advance of the AGM.

He provided highlights of the statements:

- a. **Fundraising** is down slightly in 2017. The reduced raffle revenue we attribute to the shortened selling term for 2017. We were advised during the 2016 audit that we were to change our raffle cycle to have it began and concluded in the same business year. That shortened our cycle for 2017. In 2018 we have a full sales cycle again.
- b. **The net revenue** for 2017 was \$26,704 which is less than 2016, however some expenditures in 2016 were not undertaken leaving a higher than expected surplus that year.
- c. **Statement of Accumulated Surplus** occurred as we carried a balance in the 2016 Summer Games\_Reserve fund of \$1,011. This has now been transferred to Appropriated Surplus which was created and kept separate as a rainy-day fund in the event our annual funding changes in some way.

### d. Notes to the Financial Statements:

Note 3 reports that our investments have increased due to the investment of the 2016 surplus.



Deferred Revenue in Note 5 represents money from early renewal of memberships in 2017, for the 2018 year and receipt of the 2018 annual funding received in late.

- e. **MAP Grant club recipients.** The MAP or 'Member Assistance Program' is funded by Sask Sport each year and is separate from our annual funding. We are obligated to use it within a specific set of criteria and it is to be expended fully or the balance must be returned to Sask Sport. We ensure it is expended.

**Motion** 20180317-M03 To accept the 2017 Audited financial statements as presented.  
MSC Dora Hakl/Jill MacDonald

## 9. Appointment of Auditor

**Motion** 20180317 M-04 To appoint Robert D. Szautner as Auditor for the SHF in 2018.  
MSC Dora Hakl/Ron Farrow

## 10. Nominating Committee Report

Thanks to members of committee for their assistance.

Doug Howe reported that there are four directors retiring from the board. They are Brenda Gilchrist; Brennin Jack who completed a vacant term and is not running; Katherine Oster, completing a two-year term and Ron Farrow, who is completing a Director-at-Large one-year term.

Doug Howe complimented Brenda Gilchrist for her significant commitment and contribution to the industry. She has travelled many miles attending numerous meetings and organizing or working at equine events, which is very much appreciated by all.

There are six two-year term Director vacancies and one Director-at-Large for a one-year term to be filled by nomination and election.

Elected by Acclamation for a two-year term:

Cassie Bolingbroke, Shirley Brodsky, Ron Farrow, Carol Masecar  
Jim Sawatsky, Gloria Stephen as Members-at-Large

Continuing Directors:

Jason Hanley, Norm Kohle, Al McKim, Shirley Mawson, Pat Michael, Ray Whitney,  
Doug Howe – Past President.

## 11. First Nomination Call for Director-at-Large (one-year term)

Lorraine Gilchrist nominated by Shirley Mawson.

Bobbi Jo Reeves nominated by Nicole Brown.

**Motion** 20180317-M05 The Nomination report be accepted as presented.  
MSC Doug Howe/Brenda Gilchrist

## 12. Organization Reports

12.1 As circulated in the Annual Report

**Motion** 20180317-M06 That the 2017 Annual Report be accepted as distributed.

MSC Karen Bedford/Victoria Kendall



Question from the floor asking about treatment of feral horses in Saskatchewan. Jim Sawatsky advised that feral horses come under the Saskatchewan Animal Protection Act. The government funds the application of the Act by a contract with APSS who hires inspectors in an annual contract. A new agreement will be reached this year, and hopefully will include some much-needed changes. There will be more public information on seizures to educate and inform the public beyond what can be found on their website. There is not much SHF can do other than keep up awareness of what APSS is doing.

**13. Second Nomination Call for Director-at-Large** No nominations received.

**14. Bylaw Changes Proposal**

Jim Sawatsky presented the changes by the following sections:

Sections 2.1.3 to 6.3

**Motion** 20180317-M07 Approve sections 2.1.3 to 6.3 MSC Elaine Good/Catherine Sneath

Sections 6.4.1 to 12.4

**Motion** 20180317-M08 Approve sections 6.4.1 to 12.4 MSC Bobbi Jo Reeves/Elaine Good

Sections 13.1.1 to 23.3

Sections 14.1, 14.1.1, 14.1.2 amended:

14.1 At a meeting of the members of the Federation all valid senior (18 years of age or older at the time of the meeting of members) individual members have the right to one vote.

14.1.1 Voting at a meeting of the members of the Federation shall be by ballot.

14.1.2 Majority vote at a meeting of members of the Federation is 50% + 1 of the members present at the meeting.

**Motion** 20180317-M09 Approve sections 13.1.1 to 23.1 as amended. MSC Elaine Good/Lorraine Beaudette

**15. Presentation to Retiring Board Members**

Chair Shirley Brodsky presented a commemorative plaque to Brenda for her long time service to SHF as an active Director. Brenda was also presented the President's Award for not only her dedicated work on the board, but for leadership and inspiration she provided to many committees and development of new programs.

**16. Third and Final Call for Nominations for Director-at-Large**

There were no further nominations received. The two nominees have agreed to stand for election as Director-at-Large.

**Motion** 20180317-M10 That nominations cease. MSC Gloria Kadlec/Carol Masecar

16.1 Introduction of Scrutineers

Marilyn Pollock, Recording Secretary and Jodi Osberg, Capri Agriculture Insurance will serve as scrutineers.

16.2 Slate of Nominees

Lorraine Gilchrist and Bobbi Jo Reeves are the candidates for election.



## 17. Election for Director-at-Large

Bobbi Jo Reeves is elected as a Director-at-Large for a one-year term.

**Motion** 20181318-M11 That the ballots be destroyed. MSC Brenda Gilchrist/Catherine Sneath

## 18. Saskatchewan Agriculture Hall of Fame

Past President Doug Howe will be inducted into the Hall of Fame this April. Details of the criteria can be found on their website.

## 19. New Business

Recommendations for Board Consideration:

- a. Request the Board consider deleting the second half of the statement from #2 in the rule book.
- b. Consider issuing the magazine in a different and more cost-effective format. It was noted that the Board is looking at different formats to distribute information and, in a way that the news is not stale dated.
- c. Request that reminders about registering for the AGM be more frequent.

Discussion:

- a. Can a member register at the door to participate at the AGM? Yes, they can attend and vote.
- b. Allowing proxy voting for member meetings should increase participation due to the size of the province and scope of the industry. Proxy voting was addressed in the bylaw amendments passed today that proxy voting would not be permitted at this time. It does take away personal discussion of a motion that may influence a decision. This will be referred to the Governance committee.
- c. Can SHF influence industry regulators not to put horse regulations together with cattle? For example, there are some significant changes coming in 2020 requiring all transporters to have an E-log. It is costly and cumbersome to maintain as known from the current U.S. experience. The timing is such that we could have an opportunity to have input and an impact on regulation development. Victoria Kendell advised that there is an EC committee working on this issue.
- d. The rule book for Dressage requires the rider to wear a helmet. Western Dressage competes under these rules as well and they do not want a helmet as it is not part of their apparel. EC requires the helmet for all EC sanctioned events, but an exemption can be applied for under EC guidelines. However, if a show wants to be part of the Heritage Circuit then they must comply with the rules. Insurance may be another consideration. Currently Capri does not require helmets, for example. ACTION ITEM: To get more information from AON and other insurers on this issue. We need to determine who's authority rules.

## 20. Adjournment

**Motion** 20180317-M12 Adjourn the meeting at 4:05 p.m. Moved: Dora Hakl