



2020

Proposed Bylaw Changes



Saskatchewan Horse Federation
Governance Committee

No.	Existing Bylaw	Proposed Change	Rationale
Title Page	CONSTITUTION	CONSTITUTION & BYLAWS	Clarification
2.1.3	To provide liaison with Equestrian Canada (EC), similar provincial equine councils , Coaching Association of Canada (CAC), and with any other related body as may exist for the conduct of sport, recreation and horse industry initiatives in Canada.	To provide liaison with Equestrian Canada (EC), similar Provincial Sport Governing Bodies (PSGB) , Coaching Association of Canada (CAC), and with any other related body as may exist for the conduct of sport, recreation and horse industry initiatives in Canada.	Wording updated
2.1.4	To serve as an educational medium for its members by distributing information relative to the horse industry and equestrian activities , by bringing speakers of authority to meetings of The Federation, and by organizing seminars and clinics.	To serve as an educational medium for its members by keeping communication methods open and current, and by distributing information relative to the horse industry and equestrian activities, by bringing speakers of authority to meetings of The Federation, and by organizing seminars and clinics.	Wording updated
2.2.1	Promote the breeding and rearing of better quality horses in Saskatchewan.	Promote and encourage more equestrian activities. especially among young people.	Eliminate current 2.2.1 and reorder points 2.2.1, 2.2.2 and 2.2.3 <ul style="list-style-type: none"> change 2.2.2 as noted opposite and renumber as 2.2.1
2.2.2		Promote and encourage members to engage in the Long Term Equestrian Development model (LTED).	A newly created 2.2.2. (2.2.3 remains unchanged)
3.1.3	Business and educational institutions which provide sponsorship services and financing to The Federation shall hold Sustaining Membership status.	Business and educational institutions which provide services or sponsorship to The Federation, or its members, shall hold Sustaining Membership status.	Updated wording
3.1.4	Individuals may be nominated by a member for Honorary Life Membership.		Remove this as the SHF Hall of Fame better recognizes individuals.
3.2	Membership may be continued for so long as the annual	Membership may be continued for so long as the	Remove redundant word

	membership dues are paid and members continue to further the aims , purposes and objectives of The Federation.	annual membership dues are paid and members continue to further the purposes and objectives of The Federation.	
3.3	Clubs and Sustaining Membership applications shall be approved by the Board of Directors of The Federation at their regular meetings.	Clubs and Sustaining Membership applications shall be approved by the Executive Committee and ratified by Board of Directors of The Federation at their regular meetings.	Permits an expedient approval process without the need for a special board meeting or call
3.4	The Board of Directors may nominate a person for Honorary Life Membership.	The Board of Directors may nominate a Board Member for Honorary Life Membership.	The new SHF Hall of Fame covers members and non-member nominations
3.5	Honorary Life Members nominated shall be approved by a two thirds (2/3) majority ballot of the Board of Directors and accepted by a majority of the Membership at the Annual Meeting of The Federation.	Honorary Life Members nominated shall be approved by a two-thirds (2/3) majority ballot of the Board of Directors.	Updated
3.5.1	This distinct status is for members selected for their special contributions and achievements in the Equestrian and/or horse activities in the province. Honorary Life Members will have their annual membership fee born by The Federation and they will have Individual Member voting privileges.	This distinct status is for board members selected for their service to Equestrian and/or horse activities in the province. Honorary Life Members will have their annual membership fee born by The Federation and they will have Individual Member voting privileges.	Clarification
5.1	The Board of Directors may by resolution cancel any member's membership in The Federation, where, in the opinion of the Board of Directors, that member has conducted itself or him in a fashion which undermines the objectives, aims and purposes of The Federation.	The Board of Directors may by resolution cancel any member's membership in The Federation, where, in the opinion of the Board of Directors, that member has conducted themselves in a fashion which undermines the objectives and purposes of The Federation.	Updated gender reference and removal of redundant word
5.3	Any member who has been advised by the Board of Directors of potential revocation of his membership shall have 30 days within which to make written	Any member who has been advised by the Board of Directors of potential revocation of their membership shall have 30	Updated gender reference

	submissions to the Board giving reasons why his membership should not be revoked.	days within which to make written submissions to the Board giving reasons why their membership should not be revoked.	
6.1	Directors of the Board shall be elected by the members of the Federation at the annual meeting of the Federation. The Board of Directors shall be comprised of a maximum of thirteen (13) persons (not including the Past President) and a minimum of 11, (not including the Past President) each holding a valid Individual Membership with the Federation.	Directors of the Board shall be elected by the members of the Federation at the annual meeting of the Federation.	Information moved to 6.3
6.3	Twelve directors shall be elected for a three-year term. A Director may serve a maximum of three consecutive three-year terms. Terms will be staggered to allow continuity for Board membership.	A minimum of eight and maximum of ten directors shall be elected for a three-year term by the members at the AGM . A Director may serve a maximum of three consecutive three-year terms. Terms will be staggered to allow continuity for Board membership.	Reduces the number of directors to a minimum of eight 8 and maximum of ten. This allows for appointments of up to two directors that could be appointed when specific skills are needed.
6.3.1		Two additional Directors may be appointed by the Board to serve a three-year term. A Director may be appointed for a maximum of three consecutive three-year terms.	New. Permits the board to appoint a director if specific skills or knowledge is required
6.5	In the event of resignation, incapacity, removal or death of a Director during his term, the Board of Directors may by resolution nominate any person holding a valid Individual Membership status with The Federation to act in the place and stead of the previous Director, and to hold office until expiry of that previous Director's term.	In the event of resignation, incapacity, removal or death of a Director during their term, the Board of Directors may by resolution nominate any person holding a valid Individual Membership status with The Federation to act in the place and stead of the previous Director, and to hold office until expiry of that previous Director's term.	Updated gender reference
6.6	In completing a three-year term of a resigned Director, the individual shall, upon completion of the previous Director's term of	In completing a three-year term of a resigned Director, the individual shall, upon completion of the previous	Wording updated

	office, be eligible for nomination as a new Director and have the ability to meet the specifications of 6.4.	Director's term of office, be eligible for nomination as a new Director.	
6.7.1	If a Director shall resign his office by delivering a written resignation to the President of the Federation;	If a Director shall resign their office by delivering a written resignation to the President of the Federation;	Updated gender reference
6.7.2	If, at a special meeting of members or at special meetings of Directors called for that purpose, a resolution is passed by three-quarters of those present at the meeting that he be removed from office;	If, at a special meeting of members or at special meetings of Directors called for that purpose, a resolution is passed by three-quarters of those present at the meeting that they be removed from office;	Updated gender reference
6.7.3	Upon death or physical or mental infirmity which renders the Director incapable of performing his duties;	Upon death or physical or mental infirmity which renders the Director incapable of performing their duties;	Updated gender reference
6.7.4	If a Director fails to attend 60% of the designated Board of Director's meetings.	If a Director fails to attend 60% of the designated Board of Director's meetings without just cause.	Clarification
6.12	The Federation shall indemnify a Director or Officer, a former Director or Officer, or a person who acts or acted at the corporation's request as a Director or Officer and his heirs and successors against any and all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgement, reasonably incurred by him in respect of any civil, criminal or administrative action or proceeding to which he has been made a party by reasons of being or having been a Director or Officer of The Federation if:	The Federation shall indemnify a Director or Officer, a former Director or Officer, or a person who acts or acted at the corporation's request as a Director or Officer and their heirs and successors against any and all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgement, reasonably incurred by them in respect of any civil, criminal or administrative action or proceeding to which they have been made a party by reasons of being or having been a Director or Officer of The Federation if:	Updated gender reference
6.12.1	He acted honestly and in good faith with a view to the best interests of the Federation; and	They acted honestly and in good faith with a view to the	Updated gender reference

		best interests of the Federation; and	
6.12.2	In the case of criminal or administrative action or proceeding that is enforced by a monetary penalty, he had reasonable grounds for believing that his conduct was lawful.	In the case of criminal or administrative action or proceeding that is enforced by a monetary penalty, they had reasonable grounds for believing that their conduct was lawful.	Updated gender reference
6.14	No Director of the Board shall receive remuneration for his services as Director, however the Board may by resolution authorize payment to members for out-of-pocket expenses incurred in the furtherance of the affairs of The Federation in accordance with an expense schedules approved by the Board of Directors.	No Director of the Board shall receive remuneration for their services as Director. The Board may authorize payment to members for out-of-pocket expenses incurred in the furtherance of the affairs of The Federation in accordance with an expense schedule approved by the Board of Directors.	Updated gender reference
6.15		Any director contracted by the Federation to work in a paid position will do so in accordance with policy as set forth by the Board of Directors.	New
7.4	Persons elected to the position of President, President-Elect, or Vice-President shall be eligible to hold their positions as Officers for as long as they are eligible to be on the Board of Directors.	Persons elected to positions of Officers shall be eligible to hold their positions as Officers for as long as they are eligible to be on the Board of Directors.	Updated wording
8.1	<u>President</u> – The President shall be the Chair of the Board of Directors and shall preside at all meetings of The Federation, the Board of Directors and the Executive Committee. He shall conduct meetings in accordance with the rules of procedure established by the Board of Directors. He shall ensure that the decision of The Federation, the Board of Directors and the Executive	<u>President</u> – The President shall be the Chair of the Board of Directors and shall preside at all meetings of The Federation, the Board of Directors and the Executive Committee. They shall conduct meetings in accordance with the rules of procedure established by the Board of Directors. They shall ensure that the decision of The Federation, the Board of Directors and the Executive	Updated gender reference

	Committee are carried into effect.	Committee are carried into effect.	
8.2	<u>President-Elect</u> – The President-Elect will be responsible for the administration of the Board, including meeting attendance, review of minutes or other duties as assigned by the President. In the absence of the President the President-Elect shall assume the duties of the President.	<u>President-Elect</u> – The President-Elect will be responsible for the administration of the Board, including Board Orientation, Board Self-evaluation, meeting attendance, review of minutes and other duties as assigned by the President. In the long or short term absence of the President the President-Elect shall assume the duties of the President including attending committee meetings.	
8.3	<u>Past President</u> – The Immediate-available Past President shall attend all meetings of the Federation, The Board of Directors and the Executive Committee and shall perform such duties as the Executive Committee may assign to him .	<u>Past President</u> – The Immediate-available Past President shall attend all meetings of the Federation, The Board of Directors and the Executive Committee and shall assist the President-Elect in Board Orientation and Board self-evaluation as well as such duties as the Executive Committee may assign to them .	Updated wording and updated gender reference
8.4	<u>Vice-President(s)</u> – All Vice-Presidents serve on the Executive Committee. Specific responsibilities shall be assigned and designated to each of the four Vice-Presidents:	<u>Vice-President(s)</u> – All Vice-Presidents serve on the Executive Committee. S pecific responsibilities shall be assigned and designated to each of the four Vice-Presidents:	Spacing corrected
8.4.1	<u>Vice-President Finance</u> – shall be appointed as Federation Treasurer, and shall have custody of all funds of The Federation and shall be responsible for their safe-keeping and proper disbursement. The Vice-President Finance shall work with the Executive Director to prepare budgets in a form and of any kind as required from time to time and as directed by the Board of	<u>Vice-President Finance</u> – shall be appointed as Federation Treasurer, and together with the Finance Committee, shall have custody of funds of The Federation and shall be responsible for their safe-keeping and proper disbursement. The Vice-President Finance shall work with the Executive Director to prepare budgets and financial	Updated wording & punctuation

	Directors. The VP Finance will chair the Finance Committee:	statements as directed by the Board of Directors. The VP Finance will chair the Finance Committee.	
8.4.2	<u>Vice-President Equine Diversity</u> - shall have direct responsibility for developing programs of the Federation in dealing with the needs of club and corporate members. The VP Equine Diversity shall work to increase participation in horsemanship activities throughout the province and to provide for recreational opportunities that align with the Federation’s LTED (Long Term Equestrian Development) model.	<u>Vice-President Equine Diversity</u> - shall have responsibility for developing programs of the Federation in dealing with the needs of club and corporate members. The VP Equine Diversity shall work to increase participation in equine activities throughout the province and to provide for recreational opportunities that align with the Federation’s LTED (Long Term Equestrian Development) model.	Updated wording
8.4.3	<u>Vice-President Industry</u> – shall be responsible for developing opportunities in industry initiatives and to liaison with any related bodies as may exist for the benefit of the horse industry or equine health and welfare.	<u>Vice-President Industry</u> – shall have responsibility for developing opportunities in industry initiatives and to liaise with any related bodies as may exist for the benefit of the horse industry or equine health and welfare.	Updated wording for consistency
8.4.4	<u>Vice-President Sports</u> - shall have direct responsibility for all programs which contribute to the development of sport. Coaching, NCCP (National Coaching Certification Program), Officials and the Heritage and Prairie Cup competition circuits will be direct responsibility of this office. The Federation’s LTED (Long Term Equestrian Development Model) will be kept at the forefront of all these programs.	<u>Vice-President Sport</u> - shall have responsibility for all programs which contribute to the development of sport. Coaching, NCCP (National Coaching Certification Program), Officials and the Heritage and Prairie Cup competition circuits will be direct responsibility of this office. The Federation’s LTED (Long Term Equestrian Development Model) will be kept at the forefront of all these programs.	Updated wording
9.1	The Executive Committee shall consist of the officers and the Executive Director of The Federation. The Executive Director shall be a non-voting	The Executive Committee shall consist of the Officers and the Executive Director of The Federation. The Executive Director shall be a non-voting	Capitalization correction

	member of the Executive Committee.	member of the Executive Committee.	
9.2	The Executive Committee shall, during those times of the year when the Board of Directors is not in session, have the same power as the Board and shall by its actions and decisions bind the Board.	The Executive Committee shall, during those times of the year when the Board of Directors is not in session, have the same power as the Board and shall by its actions and decisions bind the Board until ratification.	Clarification
9.4	The Executive Committee shall have the power to initiate activities that will further the objectives of The Federation.		Remove
9.6	The President, or in his absence, the Vice-President , will act as Chair of the Executive Committee Meetings.	The President, or in their absence, the President-Elect , will act as Chair of the Executive Committee Meetings.	Updated gender reference and correction of title
10.3	The Executive Director shall be a member of the Executive Committee, but shall not have voting privileges. He shall attend all meetings of The Federation and shall maintain liaison with the membership.	The Executive Director shall be a member of the Executive Committee, but shall not have voting privileges and shall attend all meetings of The Federation and shall maintain liaison with the membership.	Elimination of gender reference
11.2	The Nominating Committee shall consist of the Immediate Past President (who shall serve as chair), one Vice-President, and three Individual Members of The Federation in good standing , two of whom who are not members of the Board of Directors. If the Past President is not available, the President-Elect shall stand in his place.	The Nominating Committee shall consist of the Immediate Past President (who shall serve as chair), one Vice-President, and three Individual Members in good standing of The Federation, two of whom who are not members of the Board of Directors. If the Past President is not available, the President-Elect shall stand in his place.	Clarification of who is in good standing
11.4	The Nominating Committee shall solicit for further nominations in order to fill vacancies on the Board of Director and shall give consideration to regional and discipline representation, expertise and required time commitments. These names	The Nominating Committee shall solicit for further nominations in order to fill vacancies and required expertise on the Board of Directors and shall give consideration to regional and discipline representation, expertise and required time	Updated wording

	(along with the January 3 nominations) will be brought to the Board at least 21 days before the Annual Meeting.	commitments. The Nominating Committee will present a slate of recommended nominees to the Board at least 21 days before the Annual Meeting.	
11.5	The Nominating Committee shall present its recommendations together with the names of all Individual Members who have been duly nominated to the Board of Directors to the floor of the Annual General Business Meeting. An election for the incoming Board of Directors will result in the event that there are a greater number of nominees than positions available.	The Nominating Committee shall present its recommended slate to the floor of the Annual General Business Meeting. An election for the incoming Board of Directors will result in the event that there are a greater number of nominees than positions available.	Updated wording
13.2	The Directors of the Board shall be provided with 7 days' notice of all general or special meetings. Emergency meetings may be called at the pleasure of the President in extraordinary circumstances.	The Directors of the Board shall be provided with 7 days' notice of all general or special meetings. Emergency meetings may be called at the pleasure of the President or President-Elect in extraordinary circumstances.	Clarification
13.3.3	At the discretion of the President, Board members may be allowed to join 'in person' meetings via video or teleconference for the purposes of presentation of reports and information pertinent to the meeting.	At the discretion of the President, Board members may be allowed to join 'in person' meetings via video or teleconference for the purposes of presentation of reports and information pertinent to the meeting and shall have no vote.	Clarification
13.5	The President, or in his absence, the President-Elect, shall have authority to call such meetings as he deems necessary.	The President, or in their absence, the President-Elect, shall have authority to call such meetings as deemed necessary.	Updated gender reference
13.7	Attendance at meetings of the Board of Directors shall be open to members of The Federation and invited guests with proper approval of 2/3 of the Board of Directors.	Attendance at meetings of the Board of Directors shall be open to members of The Federation and invited guests with proper approval of 2/3 of the Board of Directors. Requests to attend meetings	Timeline clarification for requests

		must be received 30 days in advance.	
14.2	Each corporate member has the right to one vote at the Annual Meeting. The person who is the voting individual and represents the Corporate Member at the Annual Meeting must be himself a valid Individual Member in good standing of The Federation and a member of the club they are representing.	Each corporate member has the right to one vote at the Annual Meeting. The person who is the voting individual and represents the Corporate Member at the Annual Meeting must themselves be a valid Individual Member in good standing of The Federation and a member of the club they are representing.	Updated gender reference
14.3	No sustaining member has the right to vote at the Annual Meeting.	No Sustaining Member has the right to vote at the Annual Meeting.	Capitalization correction
16.1	The Board of Directors may appoint standing committees to discharge the functions described by the Board of Directors as its terms of reference. The terms of reference and appointments to committees shall aspire to have membership of The Federation represented on each committee according to discipline and provincial region, and giving consideration to expertise and required time commitments. Each committee shall report all action of The Federation for consideration by the members.	The Board of Directors may appoint standing committees to discharge the functions described by the Board of Directors as its terms of reference. The terms of reference and appointments to committees shall aspire to have membership of The Federation represented on each committee according to discipline and provincial region, and giving consideration to expertise and required time commitments. Each committee shall report to the Board of Directors and to the membership via the Annual Report.	Updated wording
16.3	<u>Management Committee</u> The Executive Director, President, President-Elect and Vice President Finance shall constitute the Management Committee and shall conduct the day to day business affairs reporting to the Board of Directors as necessary.	<u>Management Committee</u> The Executive Director, President, President-Elect and Vice President Finance shall constitute the Management Committee and shall conduct the day to day business affairs reporting to the Board of Directors.	Updated wording

18.1	The Board of Directors shall in each and every year, appoint an auditor who shall audit the accounts and financial records of the Federation, and shall provide the Audit to the VP of Finance for Presentation at the Annual Meeting of The Federation for inspection and passage by the membership of The Federation. The remuneration shall be fixed by the Board of Directors.	Membership present at the AGM shall approve appointment of an auditor who is responsible to audit the accounts and financial records of the Federation. The Auditor shall provide the Audit to the Board of Directors who will present the Auditor's Report at the Annual General Meeting of the Federation.	Clarification
18.2	The auditor shall be from a firm of Chartered Accountants, and shall be independent of the membership of The Federation.	The auditor shall be a Chartered Professional Accountant and shall be independent of the membership of The Federation.	Clarification and updated designation
24.1	The Executive Committee shall publish such materials as from time to time prove to be of assistance in pursuing the aims and objectives of The Federation.	The Board of Directors shall provide information consistent in pursuing the purpose and objectives of The Federation.	Removal of wordiness
25.1	In these documents the singular shall include the plural, the plural shall include the singular, and the masculine shall include the feminine.	In these documents the singular shall include the plural.	Gender reference has been addressed in Constitution therefore the portion of the sentence is no longer relevant
26.1	Upon dissolution of The Federation, its properties and assets shall, after payment of all liabilities, be transferred to any successor organization which follows the aims and objectives of the Federation. In the event there is no successor organization, the properties and assets of the Federation shall be donated to the Western College of Veterinary Medicine, Equine Health Research Fund, University of Saskatchewan.	Upon dissolution of The Federation, its properties and assets shall, after payment of all liabilities, be transferred to any successor organization which follows the aims and objectives of the Federation. In the event there is no successor organization, the properties and assets of the Federation shall be donated to the Townsend Equine Health Research Fund, University of Saskatchewan.	Clarification of the name of the Research Fund