

# Prize List Approval Guidelines

## For Heritage Circuit and Prairie Cup Shows



Saskatchewan  
Horse Federation

These items are required to be on your prize list to get approval by the SHF office.

- Ensure judges name is on the prize list. It is a requirement that the judge you hire must hold a current SHF judging card to be approved. Out of province judges or discipline and breed judges may be used but will require you to submit a Guest Carding Application for approval. All qualifications need to be submitted with this form (Judging card and PTSO membership). For the Guest Carding Policy [click here](#). For Guest Card Application [click here](#).
- You are required to list your safety rules somewhere in your prize list, and that you follow the current SHF rule book. I have placed an example of wording you may want to use.
  - **Participants are requested to read carefully all rules governing this show. Competition rules will follow the Saskatchewan Horse Federation [Rule book](#).**
- You should mention the advantages of nominating to the Heritage Circuit and Prairie Cup Series, and include information on year end awards, and how a participant qualifies for the Heritage Provincial Finals. Please see example of how you may want to word it on your prize list.
  - **Heritage and Prairie Cup approved classes will count towards year end awards. Please ensure your SHF membership is current and that you have nominated if you are interested in accumulating points for the awards. To qualify for Heritage Provincial Finals September 24 - 26, 2021, you must attend a minimum of two Heritage shows and have placed in the top 5 in a division to be eligible.**
- All classes are required to be marked if they are Heritage or Prairie Cup. Any classes that are not listed in our rule book will not be counted as points.
- It must be stated for all juniors it is mandatory that they wear ASTM or BSI approved helmets on the grounds during classes and practice ride times. Hunter/Jumper and Dressage including Western Dressage shows all competitors are required to wear an approved helmet.
- Add the age division requirements as seen below:

<b>Riders must compete in their Age Division, or Open Classes if they choose, as determined by the Year of Birth as it appears on their Birth Certificate</b>	
<b>Age Division</b>	<b>Year of Birth</b>
Junior C	2009 or later
Junior B	2006 to 2008
Junior A	2003 to 2005
Senior	2002 or earlier

- Not required, but we would like to see how you designate your show regarding coggins testing. You can find the designation types with the show forms.
- Prize lists and show forms must be in the office 30 days before your show date or you will be subject to a late fee.
- If you are hosting a show with Prairie Cup Discipline Specific classes which is geared towards high performance athletes, we strongly suggest that you also permit your show through EC. If you have any questions regarding this, you can call the SHF office.
- If you are hosting a show with Hunter/Jumper classes, please indicate rule below in your prize list:
  - **In the Hunter Division: A horse/rider combination may compete in a maximum of 3 consecutive heights per day; a horse may compete in a maximum of four over fences classes per day which applies to combined Hunter and Jumper classes including specials, classics, derbies, stakes, medals, or equitation over fence (not including Hunter warm ups, Jumper clear-rounds and hors concours rounds). Specials & Classics that require two rounds are only counted as 1.**
- If you are hosting a show with Dressage classes, please indicate the rule below in your prize list:
  - **In the Dressage and Western Dressage Divisions: A horse/rider combination may only compete in only 2 consecutive levels, and a horse may compete in a maximum of 4 tests per day. This includes English & Western Dressage tests combined.**
- Prairie Cup EC Shows that are also sanctioned as EC Bronze or Silver are still processed through the SHF office. Keep in mind that you are still required to fill out a Sanction form and Prairie Cup Permit form through the SHF Office. The EC Competition Application form and fees are to be sent into the SHF office. For all forms and requirements to host a show through EC visit: <https://www.equestrian.ca/programs-services/competition-organizers>
  - Your prize list must be approved by your EC steward 60 days in advance of the show date and the Prize List Approval form from your Steward to be submitted to the SHF Office. Prize lists must be sent to the SHF office for approval of the Heritage Circuit and Prairie Cup classes your offer.
  - You are required to have an EC Steward, EC Course Designer and an EC Judge
  - If you are not running the competition through your SHF club you will have to provide Proof of Insurance by using the EC form only, which can be found on the EC website. EC will not accept any other forms.