



Minutes of the SHF 2022 Annual General Meeting March 19, 2022 3:00 PM Atlas Hotel, Regina, SK

Registered Voters – Board Members

Lisa Graham - President	Terry Klassen – VP Industry
Lorraine Gilchrist – President-Elect	Cindy Klassen – VP Sport
Shirley Brodsky – Past President	
Shirley Mawson – VP Finance	Victoria Kendall – Director at Large
Norm Kohle – VP Diversity	Jason Hanley – Director

Registered Voters-Individuals

Registered Voters-Clubs

Melanie Elliot	
Jacy Gitzel	Jacy Gitzel – Prince Albert Riding Club
Dave Jones	
Linda Tiefenbach	
Sherri Ann Hanley	Sherri Ann Hanley – Saskatchewan Equestrian Vaulting Assn
Natasha Quigley	
Pat Jacobson	Pat Jacobson – Prairie Mentoring Centre For Therapeutic Riding

Staff: Pam Duckworth - Office Manager
Greg Laroque – Executive Director

Call To Order:

Lisa Graham called the meeting to order at 3:05 PM.

The Board of Directors and staff were introduced and a welcome extended to all members and guests in attendance.

Quorum Established:

Approval of Agenda:

Motion: To accept the agenda as presented.

M/S/C – Shirley Mawson/Terry Klassen

Minutes for Approval:

Motion: To accept the minutes from the 2021 AGM as presented.

M/S/C – Cindy Klassen/Terry Klassen



Business Arising for Minutes:

There was no business arising from last year to bring forward.

Chair's Report:

Lisa Graham read the President's Report reflecting on the continuing challenges in 2021 with COVID-19 restrictions and the cancelation of the Provincial Finals and Equine Expo. SHF continued on the same path that we established last year to deliver on our programs to the membership and to bring accountability and transparency to the 2021 budget while being accountable to our membership. SHF continued to run with a staff shortage in 2021 with only 2 staff members, but as of February 1, 2022, we are now up to full strength and have a great crew in our office.

SHF worked very hard to continue to roll out a variety of programs to our membership throughout 2021 whether it be in person training, online initiatives or through recreational riding programs.

We are also very pleased to have been able to bring back a convention style weekend to the membership, where we hosted the Hall of Fame induction ceremony, open lecture/informational session, the AGM and an awards banquet.

Financial Report:

Lisa Graham presented the Finance Report for Shirley Mawson – VP Finance.

The 2021 Audited Financial statement was presented. This document had also been posted to the website for review.

Lisa Graham reported the SHF has worked very hard this year to ensure our financial stability. This includes the monthly review of the detailed statements that are then presented to the Board of Directors for oversight. Our policies are continually reviewed along with investment policies and budget variances to ensure that our finances are kept in the best position for our membership. Our budget is monitored to align with our Operational and Strategic Plans.

Sask Sport has continued its funding commitment to us through 2023. Our funding remains dependent on our performance as a organization in the delivery of relevant programs to our members in the areas of capacity & Interaction, Participation & Excellence.

The 2021 funding distribution of \$661,669.00 was presented to the membership through a chart breaking down the percentages of funding that went into each pillar as well as administration and excess revenue over expenses.

The 2021 grant distribution of \$78872 was also shown in a chart format providing information on how and where our grant dollars were distributed back to our membership.

Lisa Graham opened the floor to questions. No questions.

Motion: To accept the 2021 Audited Financial Report as presented.

M/S/C - Lorraine Gilchrist/Shirley Mawson

Appointment of the Auditor:

Lisa Graham asked for a motion to appoint Robert Szautner as the SHF Auditor for 2022.

Motion: To appoint Robert Szautner as the SHF Auditor for 2022

M/S/C – Jason Hanley/Terry Klassen



Nominating Committee Report:

Shirley Brodsky, Nominating Committee Chair, advised that a Call for Board Nominations, as required by our Bylaws was issued on November 16, 2021. An additional call was made on December 3, 2021.

At the end of day, January 3, 2022, 3 board nominations had been received and nominations ceased. Two board members are staying on for a further three-year term and one new board member has come on for a three-year term.

Introduction of directors elected by acclimation for a new three-year term: Shirley Mawson, Nicole Wood and Sherri Ann Hanley.

First Call For Nominations Director at Large: (One year appointment)

Motion: To nominate Linda Tiefenbach as Director at Large

M/S/C – Cindy Klassen/Terry Klassen

Linda Tiefenbach agreed to permit her name to stand.

Annual Reports:

All committee reports were published in the 2022 calendar which are available to everyone in attendance and members.

Motion: To accept the 2022 AGM reports.

M/S/C – Jason Hanley/Terry Klassen

Second Call For Nominations Director at Large:

Proposed Bylaw Amendments:

Lisa Graham, Governance Committee Chair, advised that there were no proposed changes to the bylaws.

Recognition Awards:

End of Term Director – Norm Kohle – Director and VP Diversity. Joined the Board in 2015.

End of Term Director – Jason Hanley – Director and past VP Industry. Joined the Board in 2017.

End of Term Director – Pat Michael – Director who completed 3 – 3-year terms. (absent)

President's Award – Shirley Mawson & Lorraine Gilchrist

Final Call For Nominations Director at Large:

Motion: For nominations for Director at Large to cease.

M/S/C – Victoria Kendall/Lorraine Gilchrist

Linda Tiefenbach was provided with an opportunity to present her biography to those present at the AGM.

As no further nominations were received from the floor, Linda Tiefenbach was acclaimed as the Director at Large for a one-year term 2022/2023.



New Business:

November 16, 2021, a Call for Motions was circulated to the membership. Follow up notice Calling for Motions was issued on December 3, 2021. Call for Motions closed January 3, 2021 with no motions received.

No recommendations received from the floor during the AGM.

SHF 2021 High Lights Presentation:

Lisa Graham presented a power point presentation that addressed the highlights and accomplishments that SHF and our membership in 2021.

Motion to adjourn:

M/S/C – Terry Klassen/Lorraine Gilchrist 3:42 PM

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